

All full time equivalent certificated employees will be granted up to five (5) days paid bereavement leave for the death of any member of the immediate family (wife/husband, child, spouse of child, parent, parent-in-law, sibling, sibling-in-law).

All full time equivalent certificated employees will be granted up to three (3) days paid bereavement leave for the death of a grandparent, grandchild, niece, nephew, aunt, or uncle of either the certificated professional employee or the spouse of the certificated professional employee.

When circumstances warrant, an additional allotment of unpaid bereavement leave may be approved by the director or designee of the director. Should any application be denied the reasons for the denial will be reduced to writing and a copy provided to the applying certificated professional.