

**Idaho Arts Charter School**  
**904 12<sup>th</sup> Ave. Rd. Nampa, Idaho 83686**  
**208-463-4324 [www.idahoartscharter.org](http://www.idahoartscharter.org)**

**Regular Board Meeting**

Tuesday December 5, 2006  
7:00 P.M. Main Building

**Present**

Mike Parish- President  
Cammi Ellis  
Donna Myers  
Shawna Lown  
Mike Parish  
Karen Kuhn

**Agenda**

1. **Call to order**
2. **Flag Salute**
3. **Student Presentation** – Chase Broderick performed a Drama excerpt from Shakespeare's Romeo and Juliet  
**Drama Teacher Mr. Scott** gave information about the drama team receiving first place for smaller schools in the district competition. There were 16 entries total from our school and 25 students participated. You Can't Take it With You will be performed by the drama department Wed. Thurs. and Fri. December 13, 14, and 15<sup>th</sup>.
4. **Routine Items** – Karen made a motion to accept all routine items except for old minutes – motion passed.
4. **Budget and Finance – Donna Myers** – 67% of the current budget has been received. There is \$998,000 balance in the account. We will be able to remain within the budget for this school year.
5. **Karen & Jackie** – Repairs
  - a. sewage back up
  - b. portable heating went out
  - c. doors – locks needed repaired/replacedEventually maintenance dept. will take care of these items but we are currently hiring repairmen to do individual tasks.  
**Jackie – Supplies** – Copy cost is much higher this year despite book purchase. Message is out to teachers to reduce number. Paper costs are also up from last year as are substitute costs. Salaries and benefits are right in line. Jackie proposes increasing the substitute budget next year.  
**Jackie – ISAT** – testing and support – Last April \$1,700 April and May expenses were charged in June paid in July. Computer maintenance and cleaning costs are up due to furnace emitting excess dust for a total of \$9,000, just for cleaning the computers. Toni Nakashima will assume responsibility for ISAT this year. With \$3,000 per month of computer expenses expected Jackie wrote a tech grant to help. We are \$15,000 over on computer costs this year.
6. **Line Items** – Motion to pass on all line items – motion passed

## **7. Principal's Report – Jackie Collins –**

**Testing -Jackie** reported that there is a new testing vendor for the State of Idaho, NWA lost their contract. The ISAT tests are in the Fall and Spring and will be from different vendors. The new test looks different. The back ground is white and there are tools for students such as a highlighter. The test period is six weeks and students have unrestricted time to complete the testing in Reading, Language Arts and Math. There is a practice version students will take prior to the actual test. 8<sup>th</sup> and 4<sup>th</sup> grades were selected. The IRI is in January and the next ISAT in the spring.

### **Events –**

- a. Middle/H.S. Dance Fri. December 15<sup>th</sup> Held by the PTO at Nampa H.S. 12 parents are chaperoning. It is a semi-formal.
- b. H.S. Music Concert Tuesday December 12<sup>th</sup> and the Jewett Auditorium. We are renting this facility and bussing students.
- c. Dance Performance – M.S. & H.S. Wednesday December 13<sup>th</sup>. \$1.00 admission.
- d. Band - 5<sup>th</sup> & 6<sup>th</sup> Grade – Thursday December 14<sup>th</sup> Great Hall

**Capital Building Campaign Kickoff Event**– It was held at the Crossroads Community Church and included performances by the Jazz Band Allen with Ellis Director and Ken Kuhn Student conductor, Dance team with Coach Jodi Worthen, First Grade choir with Colleen Fox as teacher, Third and Middle School Choirs with Heather Best as conductor, and a solo by Melissa Jones. Tracy Mattox acted as Capital Campaign Chair hosting and speaking during the even.

**Foundation News** – 100 flyers have been mailed to the community. They were mailed to the 75 top businesses in Idaho and any influential people whose names were given to us. Shawna shared a list. Tracey Maddox designed the packet and the website.

**Foundation Goals** - fundraising for: building, programs and grants for teachers

**Foundation Donor Software** - Carol Scholz – President presented facts re; Donor Perfect software which would enable the foundation to keep a data base of donors, accept payment online, generate mailings and lists. Mike made a motion that the Board pay for \$500.00 for Donor Perfect. Motion passed.

**Vice Principal** – Marie McGrath is going to work two days/week. She will do grading and planning. Erin Swenson is leaving so James and Susan Young will be floaters and Susan will take Marie's place. IBEDs will accept Marie as VP next year if she registers for 9 credits. It will be a funded position.

### **Grants –**

**Idaho Women's Charitable Foundation** - Jackie and Carol Scholz sent a letter of intent to apply to the Idaho Women's Charitable Foundation for a grant for an after-school and summer extracurricular program in dance and fine art. It will be composed of 16 sessions and be available to the community at large. The grant is geared towards low income and educational goals.

**Charter School Tech Grant** – Training for Power School will be free. We may need another server or we may be able to use Nerdline. We may buy Math software and laptops for pullout Math tutoring program for at risk students. We will spend \$10,000 on Nerdline for upkeep.

Student Information System – We were one of the Charter Schools chosen it does grade books and attendance.

**New Playground** was donated by a parent.

**Cammi** – No new items

**Shawna** – Brought the **training certificates** for the board member training.

**Mike – Business Plan** – Shawna will pass out packets mid January with a rough draft. February is the goal for the final plan. Board members will choose sections to work on and Shawna will disseminate.

**Committees** – Mike proposes not being specific in the bylaws re committees. The only caveat is not longer than 1 year membership. The board will not name specific committees. Mike proposes running committees informally and temporarily and the purpose will be to provide information not make recommendations or decisions. He proposes that they serve in an advisory capacity only.

**Donna – Bylaw Changes**

1. annual meeting will be held in April – article 3 section 1
2. 7 directors – Article 4 Section 2 (5 elected and 2 appointed)

**Mike – Board Member Candidate Search** – Mike proposes setting up an advisory committee to help identify candidates. Marie suggests recruiting from last year's list. The board will also request this list via email and recommends inclusion of a student member i.e. president of the Key Club.

**Marie McGrath – Library Approval** – Marie requests Board approval of contents of the library prior to opening. Board will look at young adult collection over the break for instances of vulgarity and obscenity. Marie explained the set up of the library. The young adult collection will be for grades 9-12 only. Teachers have not begun to check out books.

**Board Meeting Schedule Discussion** – Must have a meeting prior to January. The Nampa Board meeting is on the 9<sup>th</sup>. The next meeting will be held on Monday the 8<sup>th</sup> of January instead of January 2<sup>nd</sup>.

**RFP – for architect** will be published in the legal section of the newspaper for competitive bids. Karen will contact the Nampa School District to find out the procedure for RFP. If we pay for anything over \$25,000 we must advertise for bids.

**Arts Director – Absent**

**Shawna – Grants** – Shawna is creating a 3 year spreadsheet so that due dates will be known in advance and grants will be recorded. She proposes looking at bigger grants in January in preparation for application in March. Shawna will keep us up to date. There will be funds available from grants for operating expenses, and projects through community re-investment grants. Marie suggests bringing up this topic at a staff meeting to generate ideas for needs.

**Donna – Contract for auditor** for next year was presented. He did not increase his costs. The motion to hire Tim Folke passed. The Fees are \$5,500 for the audit and \$450.00 for the 4990 form. As soon as we get the 501c3 status Albertson's requires paperwork to account for their donation so he will need to do an accounting. The dollars donated was applied directly to portable leases.

**Investment Account with the State of Idaho** – the balance is \$275,000 is liquid but will be held in reserve for building funds.

**Reserves** - From current projections \$275,000 will be held in reserve at the close of this year.

**Mike – Agenda Format** will be submitted one week in advance from now on.

**Jackie – Sheila** will be relocated to a private office area so that she can do accounting and payroll book-keeping tasks.

**Jackie – free concert** at the Swain Auditorium for elementary students.

Meeting Adjourned at 9:35

**Jackie - Italy Trip Update** – 20 parents, teachers and kids have signed up so far. No school days will be lost. The 12 day trip to Europe will be held during Spring break.

**Jackie – Attendance** – When a H.S. student is absent over 9-10 days they must appear before a committee. She proposes giving one semester to improve attendance then student will lose a semester credit if they haven't improved. Saturday school does not account for all assignments and does not fully substitute for attendance.