

March 21, 2006

Idaho Arts Charter School

Special Board Meeting

5:30 p.m.

Meeting was opened with the Pledge of Allegiance

Members present: Martin Bautista, Donna Myers, Cammi Ellis, Robbi Busse, Mike Flugel, Joe Parish

Stakeholder speaking procedure: It was explained that people who wish to speak at the meeting should sign up. Each will be given 3 minutes to talk.

Student presentation: Four drama students performed for the assembled group.

Treasurer: Donna Myers reported we have \$450,000 in our account. The bills each month are about \$210,000. Our next payment from the state is in May so we should be able to cover bills for March and April. We will end the year with about \$200,000.

MSC to accept the report.

Administration report: Jackie Collins reported that the new portable is now completed. Because of all the delay, the company gave us a lease reduction for this portable and for the next one we order. It needs to be ordered by April 15 to be here in time for next August.

Students enjoyed a visit from Vincent Kituku and seeing the Mikado

The calendar for 2006-2007 was presented.

A salary schedule was presented with a \$1000.00 pay increase for all.

MSC to receive the report.

Lottery: Jean Andrews reported that over 95% of the students have returned letters of intent. We have enough new applications that after the lottery we will have 400-500 students that will not get into the school

Marketing: Jean Andrews reported that the television and radio advertisements are running. The brochure is complete. We will stop further advertisement because we are already more than full.

Uniforms: Crystal Kuhn reported she will contact people to be on a committee including parents, teachers and students. The main objective is affordability and enforceability.

Survey: James Andrews reported on the staff survey. The purpose of the survey was to provide a metric on how management is performing and to help identify issues to work on. One of the most important issues is the need of a staff handbook. That will help with issues such as discipline, communication, grievance and procedures. Another survey will be conducted at a later date to see if there is improvement.

Recognition: Trinet Martin was recognized with a gift certificate to Red Robin. She has served as lunch room manager and assumed a huge job for the school.

Public input:

Bob DeCloss disagreed with James Andrews' interpretation of the survey results. He asked the board to consider the data areas independently and focus on areas of need.

Anne DeCloss expressed concern that the board did not see the comments made by individual teachers on the survey sheets. They were written for the board and should be seen by the board.

Sherie Franklin would like to hear the results of the uniform survey. She is content with the current uniform, feels that enforcement will always be a problem and is concerned about costs. She also asked about AP classes next year.

Linda Weiss asked that minutes be published sooner and wondered how the public is informed about meetings.

Scott Hendrix thanked the board for having students perform and asked that the uniform policy be decided quickly.

Agenda and meeting notice: These are posted at the Nampa Public Library in the adult fiction area, at City Hall left of the front door and on the front door of IACS 3-5 days prior to a meeting.

Budget information: Bob DeCloss shared a report from Tim Hill (State Department of ED) which gave formulas for the budget of 2005 and the start of the 2006 budget.

Minutes: The minutes for February 27, March 2, and March 8 were accepted with one addition. James Andrews resigned from the board at the March 8 meeting.

New Board Member: Crystal Kuhn was appointed to fill the vacancy left on the board. MSC to cast unanimous ballot for her.

SOP, rules of engagement: Mike Parish will draft a procedure for us to consider as our accepted way of dealing with different meeting issues.

Code of Ethics: Mike Parish presented a model for board code of ethics. MSC to accept that model for the IACS board. Mike will prepare copies for each board member.

Employee Recognition: Joe Flugel will make contact with the PTO and coordinate teacher recognition. MSC to hold a BBQ for teachers at the end of this school year. Joe will organize the BBQ and request help from the PTO.

Advisory Panel: Cammi Ellis is heading this committee. She will be asking parents, teachers and students to participate.

Board Chairman: Put this on the agenda for the next meeting

Principal evaluation: Donna Myers will head up a committee to research and begin writing an evaluation to be used next year. MSC

Training: Martin Bautista would like all of the board to have the training some received in Boise from the Idaho Charter School Network. He will ask Kerry Pickett and Rene Sasser to present to the board.

General Assignments: Martin Bautista requested the following division of labor

Cammi: board member education, liaison to state and local authorizer, and school historian

Robbi: develop or oversee evaluation for principal, school as it relate to the charter and state standard

Donna: Oversee financial budgets in conjunction with Jackie and Mike

Mike: Liaison to banks, financial auditor's and other financial institutions

Joe: School facility planning

Crystal; Oversee and review IACS policy, stay in contact with the Idaho Charter School representative

Martin: oversee all the above

Building facility: Joe Flugel will head a committee for feasibility and information on the new building. This will now be a standing committee.

Question and Answer policy: Put on the agenda next time. Robbi will compare our draft with the state open meeting policy.

Next meeting: Discuss retaining a lawyer

April 4, 7:00 with an executive meeting prior  
MSC to adjourn at 8:50

Respectfully submitted

Robbi Busse

Secretary